

## Minutes of the Twenty Fifth Academic Council Meet

The Twenty Fifth Academic Council Meeting of St. Mary's College (Autonomous) was held on 7<sup>th</sup> November 2023 at 11.30 a.m. in the Audio Visual Room. Rev. Sr. Dr. Jessie Fernando, the Chairperson presided over the meeting.

The following academic council members were present:

Dr. Sr. Jessie Fernando	Principal
Dr. Anselm Sophia Leon	External Expert
Dr. Kala	University Nominee
Dr. Murugeswari	University Nominee
Dr. Swarnalatha	University Nominee
Dr. A. Punitha Tharani	Controller of Examinations
Dr. Fernando Alexandria	Dean, School of Management & Economics
Ms. M. Jothimani	Dean, School of Physical & Computing Sciences
Dr. L. Jacqueline Leo	Dean, School of Language & Culture
Dr. S. Mary Baptista Janet	Dean, School of Biological Sciences
Ms. A. Amora	Dean of UGC affairs
Dr. B. Serena Margaret	IQAC Coordinator
Dr. Josephine Alangara Betsy	Research Coordinator
Dr. A. Malini Apsala, HoD	Department of History
Dr. D. Amutha	Department of Economics
Dr. V.L. Stella Arputha Mary, HoD	Department of Mathematics
Dr. Sr. Jessie Fernando, HoD	Department of Physics
Dr. Irudhaya Antonat Sophia, HoD	Department of Chemistry
Dr. Sr. A. Arockia Jenecius Alphonse, HoD	Department of Botany
Dr. N. Arokiya Mary, HoD	Department of Zoology
Sr. K. Reetha, HoD	Department of Computer Science
Ms. Daisy Bai, HoD	Department of Commerce
Dr. Joys Selva Mary Albert, (SSC Coordinator)	Department of Microbiology
Dr. S. Gayathri, (SSC Coordinator)	Department of B.B.A.
Dr. S. Jeya Bharathi, (SSC Coordinator)	Department of Psychology
Dr. S. Euchrista Immaculate Sylvia	Senior Staff member
Dr. J. Martin Rathi	Senior Staff member
Dr. J. Anila Maily	Member Secretary

Following members expressed their inability to attend the meeting.

Ms. M. R. Theophine Fatima	External Expert
Dr. K. Vinitha	Librarian
Dr. A. Judit Sheela Damayanthi, HoD	Department of English

The meeting commenced with an invocation to the Almighty. Dr. L. Jacqueline Leo, Dean, School of Language & Culture welcomed the august body. The agenda of the

Academic Council meeting was as per the following:

**Agenda No. 1/7**

Confirmation of minutes of the 24<sup>th</sup> Academic Council meeting

**Related to 1/7:**

Ms. J. Anila Maily, Member Secretary, Associate Professor, Department of Computer Science presented the minutes of the twenty fourth meeting of the Academic Council and the house confirmed it.

**Agenda No. 2/7**

Action Taken Report on the 24<sup>th</sup> meeting of Academic Council

**Related to 2/7:**

Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences presented the Action Taken Report based on the 24<sup>th</sup> Academic Council Meeting. The Deans' Office report was presented by Ms. M. Jothimani, Dean, School of Physical & Computing Sciences. It was confirmed by the house.

**Agenda No. 3/7**

Assessing the Course Outcomes attained

**Related to 3/7:**

As an initiative to assess the learning outcomes achieved by the students we have planned to conduct a seminar on "The concept of LOCF and its implementation" on 24<sup>th</sup> November 2023 for the faculty. Accordingly relevant changes will be done in the process of evaluation. The agenda was confirmed.

**Agenda No. 4/7**

Revision of the Course structure and Syllabus of II Semester (UG & PG)

**Related to 4/7:**

Since TANSICHE has permitted Autonomous Colleges to have their own syllabus, we have framed the syllabus accordingly for the II Semester for I UG & I PG after getting approval from the members of the Boards of Studies. It was confirmed by the house.

**Agenda No. 5/7**

Revision of Question Paper Pattern

**Related to 5/7:**

It is decided to conduct two CIA per semester instead of three. The time duration for the test is changed from 1 hour to 1½ hours. Eventually, there will be modification in the question paper pattern.

Dr. Kala, University Nominee enquired about the question paper pattern. She insisted that the pattern should remain the same in order to avoid confusion for the students. Ms. M.Jothimani, Dean, School of Physical & Computing Sciences, Ms. A. Amora, Dean of UGC

affairs and Dr. A. Punitha Tharani, Controller of Examinations answered that the pattern remain the same, there is change only in the internal external ratio. She enquired about the old question paper pattern for which Ms. Jothimani explained the pattern as multiple choice question (1 mark), 2 marks (5 out of 7), 5 marks (Either or) and 10 marks (3 out of 5). Dr. Murugeswari, University Nominee questioned the reason for change from three CIA to two CIA. She also enquired whether it will be possible for the faculty to cover the vast portion and whether the student will be given a chance for retest. Dr. Sr. Jessie Fernando, Principal explained that in case of three CIA it is difficult to find time to enhance the skill of the students. So two CIA is preferred. Sr. Principal also affirmed that in genuine cases retest will be given. Dr. Murugeswari recommended three CIA in the interest of students. She suggested that the III test may be of multiple choice questions, for which Sr. Principal clarified that this two CIA concept will be tried this semester. Based on the outcome the number of CIA will be decided.

Dr. Kala, University Nominee enquired whether class is conducted during CIA for which Sr. Principal replied that at present two tests are conducted in a day students are allowed to study during the free hours. It was confirmed.

#### **Agenda No. 6/7**

Report of the Semester Examination Results

#### **Related to 6/7:**

Dr. A. Punitha Tharani, Controller of Examinations presented the report of semester examination results. Dr. Kala enquired whether the poor result in Economics (Core papers) and French was due to tough question papers for which the concerned HoDs answered that it was not due to question paper. It was confirmed by the house.

#### **Agenda No.7/7**

Any other matter

#### **Related to 7/7:**

Dr. Kala and Dr. Murugeswari congratulated the Principal and appreciated the various activities like ABC registration, Awards, Paper published, Patents publications, Platinum Jubilee celebrations and for “Shiksha Sankalp” Certificate. They also appreciated the Kabaddi Team of our college for their outstanding performance, IQAC and Research forum. Dr. Kala enquired whether the journal Marian Quest is listed in UGC Care list for which the research coordinator Dr. Josephine Alangara Betsy answered that efforts are being made to list it in the UGC Care list. Dr. Murugeswari enquired whether the certificate of appreciation is given to the research supervisor after the viva-voce of their candidates. She suggested to give the certificates. She also advised to sign MoU with higher level institutions.

Dr. Swarnalatha, University Nominee questioned whether the required attendance is 75% for which it was answered affirmative. She suggested to include the publishers name in case of books published and national level international level in case of patents for which Ms. Amora, Dean of UGC affairs answered that all the details are given in the annexure.

Sr. Principal presented the list of diploma courses proposed to be introduced in the next academic year 2024-2025.

For those who have completed +2 the diploma courses are

- i. Diploma course in Nutrition and Dietetics

ii. Diploma course in Fashion Designing

For those who have completed UG and above the diploma courses are

PG Diploma in Logistics and Supply Chain Management.

Dr. Murugeswari enquired about the department responsible for framing the syllabus particularly Fashion Designing for which Sr. Principal replied that the syllabus for PG Diploma in Logistics and Supply Chain Management will be framed by the PG and Research Department of Commerce and Department of Zoology will frame the syllabus for Nutrition and Dietetics. Dr. Kala enquired whether the same courses are offered by neighbouring colleges for which Sr. Principal answered that it is offered as a three year degree course and not diploma. Dr. Swarnalatha suggested to have separate board for common papers. Dr. Kala suggested that the research scholars can be brought together periodically to present their work to inspire others. Dr. Kala enquired why the submission of AQAR is delayed for the year 2021-2022 which Dr. Serena Margaret, IQAC Coordinator answered that the time for submission is extended.

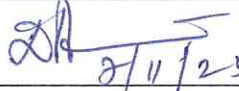
After the discussion and ratification the meeting concluded with the vote of thanks proposed by Ms. A. Amora, Dean of UGC Affairs.



# ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY FIFTH ACADEMIC COUNCIL – 07.11.2023

Sl.No.	Members	Signature
1.	Dr. Sr. Jessie Fernando Principal	
2.	Dr. R. Kala University Nominee	 R. Kala 7.11.23
3.	Dr. G. Murugeswari University Nominee	 7/11/2023
4.	Dr. K. Swarnalatha University Nominee	 26. Shith 07/11/2023
5.	Dr. Anselm Sophia Leon External Expert	
6.	Dr. A. Punitha Tharani Controller of Examinations	
7.	Dr. L. Jacquiline Leo Dean, School of Language & Culture	
8.	Dr. S. Mary Baptista Janet Dean, School of Biological Sciences	
9.	Ms. M. Jothimani Dean, School of Physical & Computing Sciences	
10.	Dr. Fernando Alexandria Dean, School of Management & Economics	
11.	Ms. A. Amora Dean of UGC affairs	
12.	Dr. B. Serena Margaret IQAC Coordinator	
13.	Dr. Josephine Alangara Betsy Research Coordinator	
14.	Dr. N. Shunmuga Vadivoo & Shanthi, HoD Department of Tamil	
15.	Ms. A. Christina, HoD Department of French	
16.	Dr. A. Judit Sheela Damayanthi, HoD Department of English	
17.	Dr. A. Malini Apsala, HoD Department of History	

18.	Dr. D. Amutha, HoD Department of Economics	 2/11/23
19.	Dr. V.L. Stella Arputha Mary, HoD Department of Mathematics	V.L. Stella Arputha Mary
20.	Ms. A. Lucas Rexceline, HoD Department of Physics	A. Lucas Rexceline
21.	Sr. K. Reetha, HoD Department of Computer Science	Reetha 07/11/23
22.	Dr. Irudaya Antonat Sophia, HoD Department of Chemistry	I.A. Sophia
23.	Dr. Sr. A. Arockia Jenecius Alphonse, HoD Department of Botany	Jenecius 7/11/2023
24.	Dr. N. Arokiya Mary, HoD Department of Zoology	N. Arokiya Mary 07/11/2023
25.	Ms. D. Daisy Bai, HoD Department of Commerce	Daisy Bai 7/11/2023
26.	Dr. Janet Jeya Kavitha, (SSC Coordinator) Department of MHRM (M. Fatima Lucia Sheeba)	M. Sheeba 7/11/2023
27.	Dr. Joys Selva Mary Albert, (SSC Coordinator) Department of Microbiology	Joys Selva Mary Albert 7/11/23
28.	Dr. S. Gayathri, (SSC Coordinator) Department of B.B.A.	S. Gayathri 7/11/23
29.	Dr. S. Jeya Bharathi, (SSC Coordinator) Department of Psychology	Jeya Bharathi
30.	Dr. S. Euchrista Immaculate Sylvia Senior Staff, Associate Professor of Physics	S. Euchrista Immaculate Sylvia
31.	Dr. J. Martin Rathi Senior Staff, Associate Professor of Chemistry	J. Martin Rathi
32.	Dr. J. Anila Maily Member Secretary, Department of Computer Science	J. Anila Maily