



St. Mary's College (Autonomous), Thoothukudi Minutes of the Twenty Sixth Meeting of the Governing Body

The Twenty Sixth meeting of the Governing Body was held on 5th May 2023 at 11.00 a.m. in the Audio Visual Room. Dr. Sr. S. Decla, the Chairperson of the Governing Body presided over the meeting. The following members were present:

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| 1. Dr. Sr. S. Decla Superior General | Chairperson |
| 2. Dr. Sr. F. Mary Joyce Baby Provincial | Vice Chairperson |
| 3. Dr. Sr. A.S.J. Lucia Rose Principal | Secretary |
| 4. Dr. Sr. C. Shibana Secretary | Member |
| 5. Dr. Sr. S. Kulandai Therese Deputy Principal | Member |
| 6. Dr. A. Punitha Tharani Controller of Examinations | Member |
| 7. Dr. L. Jacqueline Leo Dean, School of Language & Culture | Member |
| 8. Dr. S. Mary Baptista Janet Dean, School of Biological Sciences | Member |
| 7. Ms. M. Jothimani Dean, School of Physical & Computing Sciences | Member |
| 8. Dr. Fernando Alexanderia Dean, School of Management & Economics | Member |
| 9. Dr. B. Serena Margaret IQAC Coordinator | Member |
| 9. Dr. N. Arokiya Mary Senior Staff Representative | Member |
| 10. Rev. Fr. Dr.V. Britto Educationist | Member |
| 11. Dr. S. Uma Maheswari | University Nominee |

The following members expressed their inability to attend the meeting.

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| 1. Prof. Mahesh Panchagnula | UGC Nominee |
| 2. Dr. R. Baskaran | State Govt. Nominee |
| 3. Ms. A. Amora Dean of UGC Affairs | Member |

The meeting commenced with an invocation to the Almighty after which Ms. M. Jothimani, Dean, School of Physical & Computing Sciences welcomed the August body.

Agenda 1/8:

Confirmation of minutes of 25th Governing Body meeting

Related to 1/8:

Dr. Fernando Alexanderia, Dean, School of Management & Economics read the minutes of the 25th Governing Body meeting. The minutes were approved by the Governing Body.

Agenda 2/8:

Action Taken Report on the recommendations made in the 25th Governing Body meeting

Related to 2/8:

Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences presented the Action Taken Report.

Agenda 3/8:

Minutes of 24th Academic Council meeting

Related to 3/8:

Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences presented the confirmed minutes of the 24th Academic Council Meeting for information. The Governing Body took note of the minutes.

Agenda 4/8:

Academic Bank of Credits (ABC) - Registration

Related to 4/8:

Rev. Sr. Dr. Mary Joyce Baby enquired whether ABC registration was mandated by the Tamil Nadu Government. The Deans and IQAC Coordinator informed that as per National Education Policy 2020, ABC has been envisaged to facilitate academic mobility of students. Registration and credit maintenance are through National Academic Depository (NAD). Implementation of ABC is guided by UGC regulations.

Agenda 5/8:

Revision of I UG & PG Syllabus

Related to 5/8:

Dr. Sr. S. Decla enquired whether the revision in the syllabus approved by the Board of Studies was analysed in comparison with TANSCHÉ Syllabus and conformity ensured. Dr. Fernando Alexanderia, Dean, School of Management & Economics replied that it was duly analysed for compliance of TANSCHÉ. Though the course structure has to be identical variance in syllabus is permitted up to 25% for Autonomous colleges. The Chairperson enquired whether the details of reference, Textbooks are furnished in tandem with the syllabus. Dr. Fernando Alexanderia and Dr. Mary Baptista Janet confirmed that they are given in detail.

Agenda 6/8:

Change in Question Paper Pattern

Related to 6/8:

The Governing Body discussed and approved the changes adopted by the Board of Studies in Question Paper Pattern.

Agenda 7/8:

Report on Semester Examination Results

Related to 7/8:

The Controller of Examinations Dr. A. Punitha Tharani, presented the consolidated report on the Semester Examination Results. Dr. Sr. S. Decla, the Chairperson asked the Controller of Examination about the general performance of the students for which Dr. A. Punitha Tharani, the Controller replied that the overall result is quite good though some departments need improvement. Dr. Uma Maheswari, University Nominee observed that the number of absentees in the ESE Examinations has reduced.

Agenda 8/8:

Any other matter

The External Experts offered the following suggestions and appreciation:

Rev. Sr. Dr. S. Decla, the Chairperson of the Governing Body and Rev. Sr. Dr. C. Shibana the member and the Secretary of the College enquired whether the Remedial classes were effective. Dr. Fernando Alexanderia, Dean, School of Management & Economics informed that it is effective in a few departments. Dr. Sr. A.S.J. Lucia Rose, Secretary of the Governing Body and Principal of the College reiterated that it is the duty of every teacher to take up the responsibility of conducting effective remedial classes. Dr. Sr. Decla, the Chairperson said that the teachers' commitment should be sustained and they should take care of the students.

Rev. Sr. Dr. Decla, exhorted on the need for more focused teaching of Part II English especially to Economics and History students. Dr. Serena Margaret, IQAC Coordinator informed that apart from remedial classes Question Bank is supplied to the students and they are specifically trained in section A objective type questions.

Dr. Fr. Britto, Educationist desired that the National Constitution Day should take the lead in the celebrations of every year's programme and to include that in the Action Taken Report. It was said that related programmes were conducted by the Centre for Women Excellence. Dr. Sr. Decla advised the forum that the suggestions given must be implemented and then only it will be fruitful.

Dr. Sr. Decla enquired about the status of Industrial Visits arranged through MoUs as suggested by Mr. Micheal Motha in the Academic Council Meeting.

Dr. Fernando Alexanderia answered that since the college is registered as a member of CII students can go for industrial visit and internship to any of the industrial units under the banner of

CII. Sr. Principal said that visits to industrial units have increased and Dr. Serena confirmed that such visits are properly organized and documented.

Dr. Sr. Decla and Dr. Sr. Mary Joyce Baby commended the Job Fair conducted by the college.

Dr. Fr. Britto congratulated the IQAC for the good work done. He also appreciated the celebration of the International Year of Millets. He wished that it should be continued in the coming years also.

Dr. Sr. Mary Joyce Baby appreciated Dr. Serena Margaret, IQAC Coordinator for the awards received by her and enquired whether all the staff members are assessed as per norms. Dr. Serena Margaret responded that all are individually assessed and after assessment, orientation is given as required.

Dr. Sr. Decla suggested that the IQAC can take the responsibility of making students read and to inculcate the habit of reading, may provide various articles of interest to students through WhatsApp etc. Dr. Serena accepted the suggestions and informed that the Librarian assist students to enroll in N.List; students are encouraged to make use of the vast resources available.

Dr. Fr. Britto appreciated the seminar conducted by the Research Forum. Dr. Uma Maheswari, University Nominee suggested that Research Forum meeting can be arranged once in a month for the Research Scholars so that they could meet discuss with other scholars, and understand the pace of their work and improve themselves.

Dr. Sr. Decla advised that scholars should be encouraged to read extensively on their research topics and write articles on their own.

Dr. Uma Maheswari asked whether any patents have been obtained. Dr. Serena Margaret answered that we had patents in the years 2020-2021 and 2021-2022.

Dr. Murugeswari appreciated the MoUs and asked whether it is active. Dr. Jacqueline Leo, Dean, School of Language & Culture answered that it is active only.

Dr. Fr. Britto appreciated the college and Sr. Principal for various awards viz., NPTEL Certification, the award to the Librarian, Savitribai Jyotirao Phule Fellowship for Single Girl Child (SJSGC) award, tie up with IIT, Engineering Colleges, Dental Colleges and Museum etc.

Dr. Sr. Decla and Dr. Sr. Mary Joyce Baby appreciated Sr. Principal for her service to the college and for the awards received by her.

The meeting took note of the Principal's report, Deans' Office report, IQAC report, Research report and Library report.

The meeting concluded with the vote of thanks proposed by Dr. N. Arokiya Mary, Senior faculty & Associate Professor of Zoology.



ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY SIXTH GOVERNING BODY MEETING – 05.05.2023

| Sl.No. | Members | Signature |
|--------|----------------------------------------------------------------------------------------|---------------------------------------|
| 1. | Dr. Sr. S. Decla Superior General & Chairperson | <i>Decla</i> 5.5.2023 |
| 2. | Dr. Sr. F. Mary Joyce Baby Provincial & Vice Chairperson | <i>Mary Joyce Baby</i> 5.5.23 |
| 3. | Dr. Sr. A.S.J. Lucia Rose Principal & Secretary | <i>Lucia Rose</i> |
| 4. | Dr. Sr. C. Shibana Secretary | <i>shil</i> |
| 5. | Dr. Sr. S. Kulandai Therese Deputy Principal | <i>Therese</i> |
| 6. | Dr. A. Punitha Tharani Controller of Examinations | <i>A.P. Tharani</i> |
| 7. | Dr. L. Jacqueline Leo Dean, School of Language & Culture | <i>Leo</i> |
| 8. | Dr. S. Mary Baptista Janet Dean, School of Biological Sciences | <i>Janet</i> |
| 9. | Ms. M. Jothimani Dean, School of Physical & Computing Sciences | <i>M. Jothimani</i> |
| 10. | Dr. Fernando Alexandria Dean, School of Management & Economics | <i>Fernando Alexandria</i> 5/5/23 |
| 11. | Ms. A. Amora Dean of UGC affairs | - |
| 12. | Dr. B. Serena Margaret IQAC Coordinator | <i>B. Serena Margaret</i> 5/5/2023 |
| 13. | Dr. N. Arokiya Mary Senior Member | <i>N. Arokiya Mary</i> |
| 14. | Rev. Fr. Dr. V. Britto Educationist | <i>Britto</i> |
| 15. | Prof. Mahesh Panchagnula UGC Nominee | - |
| 16. | Dr. R. Baskaran The Joint Director of Collegiate Education & State Govt. Nominee | - |
| 17. | Dr. S. Uma Maheswari University Nominee | <i>S. Uma Maheswari</i> 5/5/23 |