



**St. Mary's College (Autonomous), Thoothukudi**  
**Minutes of the Twenty Seventh Meeting of the Governing Body**

The Twenty Seventh meeting of the Governing Body was held on 21<sup>st</sup> November 2023 at 11.00 a.m. in the Audio Visual Room. Dr. Sr. S. Decla the chairperson of the Governing Body presided over the meeting. The following members were present.

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| 1. Dr. Sr. S. Decla<br>Superior General                               | Chairperson        |
| 2. Dr. Sr. Jessie Fernando<br>Principal                               | Secretary          |
| 3. Dr. Sr. C. Shibana<br>Secretary                                    | Member             |
| 4. Dr. Sr. S. Kulandai Therese<br>Deputy Principal                    | Member             |
| 5. Dr. A. Punitha Tharani<br>Controller of Examinations               | Member             |
| 7. Dr. L. Jacqueline Leo<br>Dean, School of Language & Culture        | Member             |
| 8. Dr. S. Mary Baptista Janet<br>Dean, School of Biological Sciences  | Member             |
| 6. Ms. M. Jothimani<br>Dean, School of Physical & Computing Sciences  | Member             |
| 7. Dr. Fernando Alexanderia<br>Dean, School of Management & Economics | Member             |
| 8. Ms. A. Amora<br>Dean of UGC Affairs                                | Member             |
| 9. Dr. B. Serena Margaret<br>IQAC Coordinator                         | Member             |
| 10. Dr. N. Arokiya Mary<br>Senior Staff Representative                | Member             |
| 11. Dr. S. Uma Maheswari  | University Nominee |

The following members expressed their inability to attend the meeting.

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|---|---------------------|
| 1. Dr. Sr. F. Mary Joyce Baby<br>Provincial | Vice Chairperson    |
| 2. Rev. Fr. Dr.V. Britto<br>Educationist    | Member              |
| 3. Dr. R. Baskaran                          | State Govt. Nominee |

The meeting commenced with an invocation to the Almighty after which Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences.

**Agenda 1/8 :**

Confirmation of minutes of 26<sup>th</sup> Governing Body meeting

**Related to 1/8:**

Dr. L. Jacqueline Leo, Dean, School of Language & Culture read the minutes of the 26<sup>th</sup> Governing Body meeting. The minutes were approved by the Governing Body.

**Agenda 2/8:**

Action Taken Report on the recommendations made in the 26<sup>th</sup> Governing Body

**Related to 2/8:**

Dr. Fernando Alexanderia, Dean, School of Management & Economics presented the Action Taken Report.

**Agenda 3/8:**

Confirmation of Minutes of the 25<sup>th</sup> Academic Council Meeting

**Related to 3/8:**

Ms. M. Jothimani, Dean, School of Physical & Computing Sciences presented the confirmed minutes of the 25<sup>th</sup> Academic Council Meeting for information. The Governing Body took note of the minutes.

**Agenda 4/8:**

Assessing the Course Outcomes attained

**Related to 4/8:**

Dr. Fernando Alexanderia, Dean, School of Management & Economics informed the members that the seminar on the topic “The concepts of LOCF and its implementation” to be organised by the Deans’ office for all the faculty on 24<sup>th</sup> November 2023 for the measurement of course outcome attainment.

**Agenda 5/8:**

Revision of the Course structure and Syllabus of II Semester (UG & PG)

**Related to 5/8:**

It was confirmed and ratified.

**Agenda 6/8:**

Revision of Question Paper Pattern

**Related to 6/8:**

It was confirmed and ratified.

**Agenda 7/8:**

Report of the Semester Examination Results

**Related to 7/8:**

The Controller of Examinations Dr. A. Punitha Tharani, presented the consolidated report on the Semester Examination Results.

**Agenda 8/8:**

Any other matter

The External Experts appreciated the college and offered the following suggestions.

Rev. Dr. Sr. Decla congratulated the service rendered by the faculty and appreciated the content of the report.

Dr. Uma Maheswari, University Nominee also congratulated the hard work of the faculty, and the faculty members who received awards and she also insisted the MoUs to be active. She requested the members to publish the patents. For which Dr. Serena Margaret, IQAC Coordinator replied that patents are published. Dr. Uma Maheswari enquired about the passing percentage of NET/SET. For which Dr. Punitha Tharani, Controller of Examinations replied that her scholar has cleared JRF. Dr. Uma Maheswari advised all the departments to coach the students and to invite experts from outside to give coaching for NET/SET examination. Dr. Serena Margaret answered that individually departments take up coaching through seminar and workshops. Dr. Uma Maheswari asked to give Mock test. Dr. Serena Margaret assured to take steps to conduct Mock test. Rev. Dr. Shibana also assured to give coaching for the general paper. Rev. Dr. Jessie Fernando, Principal said some departments are offering certificate course for NET/SET Examination. She also said enough books are available in the library for the preparation of NET/SET exams.

Rev. Dr. Decla questioned about the Internship. Rev. Dr. Sr. Jessie Fernando, Dr. Fernando Alexandria, Dean, School of Management & Economics, Ms. Jothimani, Dean, School of Physical & Computing Sciences, Ms. A. Amora, Dean of UGC affairs answered that some of our students undergo internship and the Department of Zoology gave opportunity for other college students.

Rev. Sr. Decla enquired about the use of library by the students. Rev. Sr. Jessie Fernando replied that steps are taken to motivate the students to use the library for one hour after 2 p.m. Rev. Dr. Sr. Decla expressed that it will be difficult to stay after 2 p.m. but ways and means must be found out to make them to visit the library. She advised to include marks for library visit as one of the components in the class performance. She insisted to introduce Think Tank club and make the students to read books so as to inculcate reading habits among students.

The meeting concluded with the vote of thanks proposed by Dr. N. Arokiya Mary, Senior faculty & Associate Professor of Zoology.



ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY SEVENTH GOVERNING BODY MEETING – 21.11.2023

Sl.No.	Members	Signature
1.	Dr. Sr. S. Decla Superior General & Chairperson	
2.	Dr. Sr. F. Mary Joyce Baby Provincial & Vice Chairperson	
3.	Dr. Sr. Jessie Fernando Principal & Secretary	
4.	Dr. Sr. C. Shibana Secretary	
5.	Dr. Sr. S. Kulandai Therese Deputy Principal	
6.	Dr. A. Punitha Tharani Controller of Examinations	
7.	Dr. L. Jacqueline Leo Dean, School of Language & Culture	
8.	Dr. S. Mary Baptista Janet Dean, School of Biological Sciences	
9.	Ms. M. Jothimani Dean, School of Physical & Computing Sciences	
10.	Dr. Fernando Alexandria Dean, School of Management & Economics	
11.	Ms. A. Amora Dean of UGC affairs	
12.	Dr. B. Serena Margaret IQAC Coordinator	
13.	Dr. N. Arokiya Mary Senior Member	
14.	Rev. Fr. Dr. V. Britto Educationist	-
15.	Dr. R. Baskaran The Joint Director of Collegiate Education & State Govt. Nominee	-
16.	Dr. S. Uma Maheswari University Nominee	