

# **St. Mary's College (Autonomous)**

**(Re-accredited with 'A+' Grade by NAAC)**

**Thoothukudi**

**Affiliated to Manonmaniam Sundaranar University , Tirunelveli**



# **PROSPECTUS**

## **2019 - 2020**

St. Mary's college was started in 1948 by the combined efforts of the then Bishop of Thoothukudi, Most Rev. Francis Tiburtius Roche S.J., Rev. Fr. B.S. Susainather (the former Manager of the college) and the Servite Superiors for the higher education of poor young girls of this area. With just 21 girls as the first set of students, the college had a humble beginning in the premises of St. Aloysius Girls' High School also managed by the Servites. The zeal of the pioneers has today created a tradition of academic excellence and service.

### **Vision**

To make young women agents of an egalitarian society Through liberative education.

### **Mission**

To empower women through regular and non-formal courses to make them economically independent and socially aware so that they make better homes and contribute to family and social progress.

### **Goals**

- To bring more students of the lowest strata to the main stream of education.
- To make young women competent and skilled to compete in the global sphere of education and employment.
- To bring out the inner power and potential in young women and channelize them towards social transformation.
- To involve the students in community oriented activities thereby enabling them to contribute to national development.
- To make them emotionally balanced, morally upright and spiritually integrated.

Our College aims at fulfilling the needs of the students for:

- Certification
- Higher Stand and greater creativity
- Improvement of Skills
- Acquisition of professional qualifications
- Self - enrichment
- Spiritual, social and civic values

### **College Profile**

St. Mary's College, a prestigious institution of higher education for women, enjoys a heritage of 70 years as a Catholic minority institution. Founded in 1948, St. Mary's College functions under the management of the Congregation of Mother of Sorrows Servants of Mary also known as Servites. As a Catholic minority institution the college is meant

primarily for the higher education of Catholic girls in a Christian atmosphere. Other students, however, are admitted without distinction of caste or creed and their religious feeling are respected.

Affiliated to Manonmaniam Sundaranar University, the college offers graduate, post graduate, M.Phil., and Ph.D. Courses. Besides the academics, the college aims at the integral development of its students, especially in spiritual, social and civic values.

### **Autonomy**

The college has been granted autonomy by UGC in 2009. Under this scheme the college modernizes its curriculum to meet the demands of employability and local needs. It offers courses and programmes of a higher standard and greater creativity and provides ample freedom of choice. It also involves the learner to acquire an all round personality development. An atmosphere of value oriented study is created for the learner. School System

The academic activities of the college are undertaken through its School of Language and Culture, School of Biological Sciences, School of Physical Sciences, School of Computing Sciences & School of Management & Economics. This system helps to augment research, design pioneering courses, enable efficient teaching, facilitate effective learning and promote smooth functioning among departments. The Schools also aim to provide many interdisciplinary courses and enable the students to face the global demands of the 21st century.

The college has implemented Choice Based Credit System for the students admitted in UG and PG programmes from 2009 onwards. It is applicable to all the programmes under the Regular and Self Supporting sections. The word 'credit' suggests that learning can be measured and given a credit value i.e., one credit means specified hours of learning with the instructor. The CBCS provides ample scope for academic innovation. The learners are offered a number of career-oriented (skill-based) courses and certificate courses. It also enables the students to choose courses and skills that match their interests and learning capacities.

Apart from spacious class rooms and well equipped labs, the institution also has a well stacked library with internet, INFLIBNET and photocopying facilities. All the departments and administrative offices have been provided intranet connection. A modern language lab, computer labs, smart class rooms, Conference Theatre, Audio-Visual room, rest room, canteen and vehicle parking sheds, are added facilities.

There are two hostels under the personal care of wardens. The mess is run under dividing system. A separate application must be made for admission in the hostel.

A large playground, well equipped gymnasium and indoor games room provide recreation and relaxation. An indoor stadium and 100 beded sports hostel funded by the UGC have been constructed.

## PROGRAMMES OFFERED 2019 - 2020

	SUBJECT	UG		PG		M.Phil.	Ph.D.
		Regular	SSC	Regular	SSC	SSC	SSC
B.A.	English	✓	✓	✓	✓	✓	✓
	History	✓		✓		✓	✓
	Economics	✓			✓		
B.Sc.	Mathematics	✓	✓✓		✓	✓	✓
	Physics	✓			✓		
	Computer Science	✓			✓		
	Chemistry	✓			✓		
	Botany	✓		✓		✓	✓
	Zoology	✓		✓		✓	✓
	Microbiology		✓		✓		
	Visual communication		✓				
	Psychology		✓				
	Commerce	✓	✓✓	✓		✓	✓
	Commerce (Corporate)		✓				
	Business Admin.		✓				
	MHRM				✓		

### Undergraduate Course Structure [Under CBCS]

Part I : Language — Tamil / French

Part II : English

Part III : Core, Allied, Core Elective, Skill based Elective, Non Major Elective and Self-study Courses

Part IV : Foundation Course — Personality Development, Value Education, Environmental Studies and Yoga and Meditation

Part V : Co-Curricular and Extension Activities — NCC, NSS, Sports and Games and CDP

### **Certificate Courses offered to the 1<sup>st</sup> year students:**

The following courses are being conducted after the regular hours to enhance the special skills of the students. Spoken English

Spoken Hindi

Computer Applications

Tailoring

### **Co-Curricular Activities**

The various co-curricular and extra-curricular activities of the college support and complement the academic programme. They provide opportunities to create a rapport with the society and also serve as appropriate platforms for the students to exhibit their talents and potential. All the UG students are expected to involve in any one of the co-curricular activities during the first two years of their study. The student earns one credit for the activity.

#### **NSS**

There are four N.S.S. units with 100 students in each unit. Through this scheme, the students get an exposure to the stark realities of societal life and are made to realise their responsibilities towards the society. They have annual camps during which their Service among the people in the rural area educates them and benefits the society.

#### **NCC**

The NCC wing functions to instil in the young minds discipline and a happy sense of belonging to our country. They train themselves to take up the 'B' and 'C' Certificate examinations and get sometimes the honour to be in the Republic Day parade. By attending various camps held at Inter-State level, the students get a wide exposure and gain a healthy expansion of their horizon and contacts.

#### **SPORTS & GAMES**

Our college gives importance to sports and games. Our teams have always excelled in athletics and various games. We have secured and retained MS University Women's Zone overall shield several times and consequently the Championship title. Our students participate in inter-collegiate tournaments in the University, District and State levels. The candidates with distinctions in various games and athletics are given special consideration during admissions. A Gymnasium has been set up for the benefit of students and staff.

#### **EXTRA-CURRICULAR ACTIVITIES**

The College offers various art forms to its young women enabling them to compete in the global sphere of education and employment. The varied skills foster an all round

personality development. The awareness programmes regulate the students with the moral code of conduct, in accordance with their belief system and vision of life.

### **Specific objectives**

- To train students in rational thinking and decision making and to develop their potential.
- To encourage student involvement in institutional affairs.
- To create a platform for the new entrants to exhibit their talents, thereby establishing camaraderie with their seniors
- To promote art and art consciousness through activities that will also serve as channels for expressing themselves, their ideas, spirit and faith.

### **Centre for Entrepreneurship & Skill Excellence**

Certificate Course

Consumer Club

Quiz Club

### **Centre for Women Excellence**

Human Rights Forum

Women's Cell

Anti-Sexual Harassment Cell

Anti-Ragging Cell

### **Centre for Cultural Excellence**

Band

Orchestra

Dance

Drama

Choir

### **Centre for ECO-Feminine Excellence**

ECO friendly campus

Clean Campus

Green Campus

Health and Hygiene

**Centre for Service Excellence CDP**

Road Safety

Red Ribbon Club

Youth Red Cross

Rotaract Club

Scribes Forum

**Centre for Human Excellence**

Campus Ministry

Catechism / Ethics

AICUF

FSS

Yoga and Meditation

**Extension Programme : CDP - TOUCH**

In order to promote an integrated education among the students, Community Development Programme (CDP) has been included as part of curriculum and is named as TOUCH (Towards Upliftment and Community Healing). It is mandatory for all the I UG students to participate in this extension programme. They visit the adopted neighbouring villages to get in touch with the women and children in the area and to resolve their socio-economic issues. They organise awareness programmes, medical camps and celebrations thus promoting an egalitarian society in the neighbourhood.

**Admission Procedure**

The filled in application must be submitted to the College office either in person or by post addressed to, 'The Principal, St.Mary's College, Thoothukudi - 628001'. The last date for the receipt of filled applications will be ten days after the publication of the Higher Secondary results with downloaded marks from the internet.

At the time of interview the original documents of all certificates enclosed with admission application should be produced for verification. Communication will be sent only to those who are provisionally selected. They have to present themselves along with parents for interview with the Heads of the concerned Departments on the date mentioned in the call-letter. Their absence on the scheduled date will lead to cancellation of Admission. The information of selection is sent by Post/SMS.

The following Certificates must be produced at the time of interview.

1. Transfer Certificate
2. Higher Secondary Marks Statement / Qualifying Exam Marks Statement.
3. Community Certificate
4. Baptism Certificate for Catholics

**How to Fill**

1. Read the prospectus before filling up the application
2. Incomplete application forms and applications received after the last date will be rejected
3. Any incorrect, false or misleading information in the application form will disqualify the applicant and if already admitted, will lead to the cancellation of her admission
4. All the relevant columns in the application form must be duly filled in.

**Attested documents to be enclosed**

1. The qualifying examination mark statement
2. Community Certificate (BC/MBC/DNC/SC/ST)
3. Certificate of proof for differently abled, Sports and Ex- serviceman
4. Baptism Certificate for Catholics
5. Aadhar Card



### REGULAR - FEE STRUCTURE

UG COURSES	Enteance Fee ₹	Admission Fee ₹	Lab Fee ₹	Special Fee ₹	Non Salary Fee ₹
English	250	5	-	295	110
History	250	5	-	295	110
Economics	250	5	-	295	100
Mathematics	250	5	40	295	110
Physics Major	250	5	80	295	110
Allied			40		
Chemistry Major	250	5	100	295	110
Allied			50		
Com. Science	250	5	500	295	110
Major					
Allied					
Botany	250	5		295	110
Major			75		
Allied			40		
Zoology	250	5		295	110
Major			100		
Allied			40		
B.Com.	250	5		295	110

### REGULAR - FEE STRUCTURE

PG and M.Phil Programmes	Enteance Fee ₹	Admission Fee ₹	Tuition Fee ₹ (Per year)	Lab Fee ₹	Special Fee ₹	Non Salary Fee ₹
English	250	5	500		294	60
History	250	5	500		294	60
M.Com.	250	5	750		294	60
Botany	250	5	750	250	294	60
Zoology	250	5	750	300	294	60

**N.B.:** \* Fee Structure is as per Government Norms.

\* Fee is to be paid in 2 semesters (SSC) June and November

**Fee Payable at:**

South Indian Bank, St. Mary's college Branch, Thoothukudi.

Working Hours : 10. A.m. to 3.30 p.m.

**Fee Concessions and Scholarships**

The management and the government, both the State and the Central, help students for their study. The scholarships can be availed through duly filled in prescribed application forms submitted to the office (where these forms are issued at request.) These scholarships and fee concession holders must secure 90% of attendance failing which they run the risk of losing these scholarships and concessions. Students may enquire in the office about fee concession, free education, and other scholarships.

Those students who do not receive scholarships or concessions of any kind, and are in need of financial assistance may approach the principal. The really deserving students will be helped.

**Note to Students**

- The College expects the students to be highly focused and make maximum use of opportunities provided
- No Student is allowed to take tuitions privately from the teachers of this college.
- Examinations and evaluations will be conducted periodically
- Attendance requirement is compulsory to be eligible for examinations and scholarships
- Students are encouraged to take relevant Certificate Courses offered in the campus

**Disciplinary Norms**

- Ragging of any kind and any magnitude inside/outside the College Campus will lead to dismissal
- All students who come to college by two wheelers are asked to wear a helmet
- Any kind of disturbing behaviour in the Campus is not permitted
- Any ill-treatment, both physical and verbal, based on caste and religion will lead to dismissal

**Note to Parents**

- Parents and guardians need to create a healthy atmosphere at home for their wards

- They need to co-operate with the institution in their academic progress and formation
- Mark sheets will be handed over only to the parents in the Parent Teacher Meeting

**Note to the Public**

- The public is informed that the college does not accept donations in any form for admission
- Beware of anyone who promises you to get an admission on payment of money
- Kindly bring such malpractices to the knowledge of the Principal

**Learn for Life at St. Mary's 'Be the Marian Torchbearer'**

**Dr. Sr. A.S.J. Lucia Rose**

Principal  
St.Mary's College (Autonomous)  
Thoothukudi - 628 001.